

**Minutes of the Corporation Meeting held Tuesday 23rd March 2021 at 4.30pm
via video conference**

Members present:	Lord Ian Austin Wendy Davies Peter Davies Charlie Harvey Alison Hodge Helen Lawley Valerie Little	Jason Parker Suhail Rana Neil Thomas (Chief Executive & Principal) Tom Westley David Whatton (Chair) Andrew Woodford
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In Attendance:	Georgina Barnard (Managing Director – IoT) Andy Comyn (Chief Operating Officer) Rachel Corns (Assistant Principal) Gill Darwood (Senior Officer Corporate Governance) (SOCG) Lynn Glazzard (Assistant Principal) Debbie Goode (Executive Director Public Affairs & Marketing) Steve Johnson (Executive Director Estates & Capital Projects) Matt Laws (Assistant Principal) Diana Martin (Vice Principal Curriculum and Standards) Claire Millard (Assistant Principal) Karl Veltman (Assistant Principal)
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PART I (Not confidential unless indicated)

1 Confirmation of quorum and apologies for absence

- 1.1 Apologies for absence had been received from Katharine Clough, Liam Butler and Liz Sithole. The SOCG confirmed that a quorum was present.
- 1.2 The Chair noted that this was Peter Davies' last meeting. On behalf of the Corporation he expressed gratitude and appreciation to Peter for his outstanding contribution to the College during his two terms as a Corporation member and as Chair of the Corporation, during which the College had been achieved Ofsted 'outstanding'. He noted that Peter had been exemplary as a governor, as a Chair and during the past year when he had supported the college throughout the Covid pandemic. Members joined the Chair in expressing their sincere thanks and appreciation to Peter Davies.

2 Declarations of Interest

- 2.1 There were no declarations of interest.

3 Appointment of Student Member

- 3.1 It was noted that the candidate had withdrawn her application for the post of student governor. The SOCG and H Lawley agreed to follow up on this matter outside of the meeting.

4 Minutes of Corporation Meeting

4.1 Minutes of Corporation Meeting held on 28th January 2021
The minutes were confirmed as a true record for signature by the Chair.

4.2 Matters Arising

There were no matters arising other than those on the agenda.

5 Strategic Matters

5.1 Review of Estates Strategy and submission for FE Capital Fund

5.1.1 The CE&P presented the paper which provided a summary of the 2021 to 2024 College Estates Strategy, and the proposed bid to the recently announced Further Education Capital Transformation Fund. He noted that:

- The Estates Strategy 2021-2024 outlined the college's current estate and the proposed developments over the period of the plan to help support the College's Strategic Plan.
- The Department for Education published its second phase of FE Capital grant funds at the beginning of February 2021.
- Bids had needed to be submitted by the 22nd March 2021.
- S Johnson provided further detail on the items which had been included in the bid:
 - Roof Replacement Broadway £1.5 million
 - Windows Replacement Broadway £2.0 million
 - D/E block/Health and Life Sciences £7.0 million
 - Aspire house/additional SEND training £0.6 million
- Bids were supported by the relevant survey reports, plans and costings prepared by external consultants.
- The COO noted that all bids requested 100% grant funding, which would be submitted with a copy of the FE Commissioner's letter outlining the recommendations made to the college to increase its cash balances (and reduce reliance on bank borrowing facilities), one aspect of which was incorporated into the Financial Strategy approved by Corporation in January 2021 through an annual £0.6m limit to non-grant funded capital expenditure.

5.1.2 S Johnson advised that the outcome of stage 1 would be notified by May with a detailed stage 2 proposal required in July if successful in that stage. Funds would be released in the Autumn and money would need to be spent by September 2024. The projects would be phased with windows, roof, and Aspire projects undertaken during summer 2022 and commencement of D/E block for completion by September 2023.

5.1.3 The CE&P noted that he had also sent the Estates strategy to the FE Commissioner with an update on the actions agreed at the previous meeting.

5.1.4 Members requested clarification on a number of points of detail contained with the Estates Strategy. A Hodge suggested that clarification would be helpful at section 3.2 where it was unclear that the buildings referred to as in 'poor condition' were D & E block.

5.1.5 The CE&P confirmed that previous proposals to convert 12 The Broadway to a nursery had not been progressed as it was considered a more pressing need to increase capacity for Aspire in order to respond to the demand for additional places for SEND learners within the borough.

5.1.6 In relation to the capacity of the Estates team to deliver these projects as well as work across the schools within the multi academy trust, S Johnson explained that his team included a dedicated member of staff who was responsible for the MAT projects and also two additional fixed term appointments who were specialist consultants working for the College at present whose engagement could be reviewed going forward if necessary.

5.1.7 In order to meet the deadline for submission of the bid for FE Capital funds, the proposal and the strategy had been approved by the Chair prior to the meeting utilising the delegated power authorised and allowed under Corporation Standing Orders. Members were therefore asked to ratify the approval already completed by the Chair.

5.1.8 **It was resolved** To endorse the Chair's approval of the submission to the FE Capital Fund.

5.2 **Update on Towns Fund**

5.2.1 The CE&P presented a summary of the progress to date on the development of a new HE Centre for Health & Science, supported primarily through the Towns Fund. In order to provide members with some background, the feasibility study for the centre was included with the meeting papers. The presentation included a video walkthrough of the proposed new centre as well as a video on the regeneration projects in Dudley.

5.2.2 He noted that the HE Centre would :

- Widen access to higher level studies in priority sectors, most importantly NHS.
- Address skills challenges faced now and in the future.
- Be a tipping point in the volume of HE activity on University Park to open in 2024.
- Provide an opportunity to bring HE Students to the town including those residing locally.
- Complete the transformation of the gateway to Dudley.

5.2.3 The design of the building showed the space utilisation which included flexible study spaces. The curriculum offer was being developed in healthcare specialisms including paramedics, and offered programmes up to Masters' Degree level.

5.2.4 The risks and challenges of the project were considered to be around:

- Land acquisition at the site.
- Generating the full funding/multiple funding sources.
- Roughly £35.1m total project cost (not funded by the College).
- Additional support being sought through funding from WMCA and others.
- Student accommodation need.
- Local challenge around the development of the site.
- Delivery partner retention and performance.

5.2.5 Next steps were noted as:

- Planning permission.
- Land acquisition.
- Legal and operating framework between DCT, DMBC, University of Worcester.
- Governance possibly through the college wholly owned subsidiary TTPL.
- Recruitment of IPI delivery team.

- Stage 2 of Towns Fund application.
- Application for additional funding.

5.2.6 Members noted that the College did not intend to incur any costs in this project and would be looking to the local authority to fund the project development costs in advance of the Towns Fund monies being received.

5.2.7 In respect of the funding coming from WMCA, the CE&P noted that they had been broadly supportive in the past and were looking for priority projects, although it was acknowledged that they would be under other financial demands. The local authority had indicated that they would have other potential sources to secure funding if unsuccessful.

5.2.8 In response to a question from Lord Austin, the CE&P explained the progress of other developments on the site including the Very Light Rail Centre and the Autonomous Vehicle Centre. Lord Austin noted that there would be strong community support for the development as it related to supporting the NHS and healthcare profession.

5.2.9 The CE&P noted that the College was also liaising with DMBC around their plans for the Portersfield development, which may well include a student accommodation proposal.

5.2.10 **It was resolved** To note the update on the Towns Fund.

5.3 **Update on student arrangements - return to learning and award of qualifications**

5.3.1 D Martin presented details of the arrangements for students returning to College since March which included:

- Details of the phased return to learning for all learners over a three week period.
- Delivery arrangements which had been resumed based on the timetable which had been in operation prior to Christmas, which comprised a mixed of onsite delivery for main programme content and virtual delivery of English, mathematics and performance improvement (tutorial) programme.
- Student feedback had been positive in terms of the support they had received and their return to College. Further details of this survey would be shared at the next standards committee.
- Lateral Flow Testing had been conducted with 6601 tests completed to date in test centres at all sites.
- Staff were home testing and from week commencing 29th March learners would move to home testing.

5.3.2 In respect of guidance on the awarding of qualifications, D Martin advised that the guidance had been updated today and was not expected to be fully finalised until the following week. She shared an infographic which explained how college-based qualifications would be awarded. They were grouped into three results:

- Qualifications most similar to GCSEs and A Levels – teacher assessed grades.
- Qualifications not similar to GCSEs and A Levels – including functional skills and ESOL – assessments to continue where possible between now and August (although there was resistance from the sector on this).
- Qualifications with occupational skills or proficiency assessments – assessments to continue where possible, or could be delayed or adapted.

- 5.3.3 She advised that it had not yet been confirmed exactly which qualifications fell into which categories.
- 5.3.4 Key dates were noted as:
- 18th June – final deadline for all claims/assessments to be submitted.
 - 31st August – functional skills and ESOL examinations to be completed and claimed.
 - 10th August – results day for A level and technical level 3.
 - 12th August – GCSE and technical level 2.
- 5.3.5 It was noted that the earlier results publication would have an impact on the College's enrolment plans as this was earlier than normal and there would be a challenge to ensure appropriate staffing with staff having already booked their annual leave.
- 5.3.6 In respect of the awarding of apprenticeships, she noted the key points as:
- End point assessment flexibility, with approval from External Quality Assurance Provider.
 - Temporary discretions for specific apprenticeship standards.
 - Functional skills flexibilities (remote examinations were allowed for apprentices).
 - End point assessment without functional skills provided they agreed to complete within 3 months. (The College would only do this in exceptional circumstances due to the risk of a learner not completing).
 - Teacher assessed grades for functional skills if there was no other option.
- 5.3.7 For HNC/HND and Access programmes:
- Mixed approach
 - Unitised TAGs
 - Adaptations
 - Assessments were to continue
- 5.3.8 It was noted that this was still a changing picture with final confirmation due the following week and further updates would be provided to Corporation and through Standards Committee as they arose.
- 5.3.9 H Lawley noted that many students felt they were not yet ready for assessment due to the amount of remote working they had done. D Martin explained that the functional skills team were looking at entering those learners who had made significant progress first, and post Easter there would be face to face English and mathematics delivery for those who had struggled with engagement, with small group intervention classes for those learners. Learners would only be entered for examinations when catch up had been completed during the summer term and learners felt prepared for the assessments.
- 5.3.10 In response to a point raised by Lord Austin, D Martin explained that the focus was now on the 'working at' grade whereas last year it had been based on a 'predicted' grade and learners would be assessed on what they had been able to complete rather than the full syllabus.
- 5.3.11 In response to a question on moderation from C Harvey, D Martin explained that external standardisation would only take place if there was a drastic difference in grades, either higher or lower than previous years. The College would however be subject to external quality assurance visits as would normally be the case.

- 5.3.12 In response to a question from A Hodge relating to supporting learners in their transition who may have gaps in their learning, D Martin explained that new students coming from year 11 would have an intensive induction period as they did last year and they would be supported in addressing any identified skills gaps. For learners progressing internally, the College would know what gaps there were likely to be and this would be built into induction or as part of the next year's programme. In addition, some curriculum areas were extending the academic year, for example, catering students were doing an additional two weeks' of practical work at the end of the summer term.
- 5.3.13 **It was resolved** To note the update on the return to learning and awarding of qualifications for 2021.

6 Standards Matters

6.1 Standards committee – minutes of meeting held on 9th February 2021

- 6.1.1 David Whatton as Chair of the Standards Committee presented the minutes of the meeting held on 9th February 2021 and noted that the key items were covered on the current agenda. He drew members' attention to a number of additional points including:
- The work in the College on Teaching and Learning in relation to remote delivery.
 - The work the College had undertaken to support students and particularly supporting students with digital poverty.
 - The potential resourcing implications for those who were doing practical subjects and the future considerations in terms of the layout of the College to facilitate long term social distancing measures.

- 6.1.2 **It was resolved** To note the minutes of the standards committee.

6.2 Dudley Dashboard review

- 6.2.1 The CE&P presented an update on the live Dudley Dashboard, noting that the dashboard had undergone an annual update including achievement and destinations data as well as satisfaction surveys following publication of the Annual Strategic Impact Assessment.

- 6.2.2 **It was resolved** To note the update.

6.3 Update on Operational Development Plans 2021

- 6.3.1 The CE&P noted that, as discussed at the recent Standards Committee, the College had reviewed its approach to Operational Development Plans for 2021. Instead of being focused on the sectors and sections of the Strategic Plan, it had been decided to focus attention on the short term priorities of supporting students to complete and progress as the College recovered from Coronavirus.

- 6.3.2 Seven Task & Finish groups had been formed, each chaired by an Assistant or Vice Principal. These groups were as follows:
- Ongoing remote delivery & EdTech Strategy (Karl Veltman)
 - Facilities and delivery for Construction & Engineering (Carl Riding)
 - The recovery and growth of Adult Education (Clare Millard)
 - Supporting prospective students with the transition to Further Education (Matt Laws)
 - Supporting employers to return to apprenticeship recruitment (Lynn Glazzard)
 - Delivery of outcomes for classroom based learners (including Teacher Assessed Grades) (D Martin).
 - Delivery of outcomes for apprenticeship learners (Rachel Corns).

- 6.3.3 Each lead gave a short overview of their main area and provided an update on progress. It was noted that these action plan updates would be brought to future meetings followed by a review of the Strategic Plan in the autumn and the development of operational development plans for the following year.
- 6.3.4 In response to a question from the Chair relating to apprentices who had lost their jobs, the CE&P explained that the introduction of portable apprenticeships would not have any impact in the current financial year and acknowledged that this had been a major challenge both last year and this year. He advised that further details were awaited on this initiative.
- 6.3.5 **It was resolved** To note the update on the task and finish groups.

7 Finance and Resources Matters

7.1 Confidential Management Accounts – January 2021

This matter is the subject of a separate and confidential minute.

7.2 Update on in year funding allocation

7.2.1 The COO advised that as yet there had been no update from ESFA on the college's in year growth request. The claim had amounted to £370k but due to the method of calculation of headcount from previous academic year, which was based on all students rather than just full time students, this had been reduced to £75k. Although the College had not met the criteria as set out, it had over-performed last year to the amount of £1.2m above allocation. A letter had been sent by the Chair on behalf of the Corporation to appeal against this decision and a response was still awaited on this which was due by 25th March. The CE&P noted that in the last seven years the College had delivered unfunded education to 854 full time students which equated to £4 million of funding.

7.2.2 **It was resolved** To note the update on the in-year funding allocation.

7.3 Confidential - Update on outcome of restructuring programme

This matter is the subject of a separate and confidential minute.

7.4 WMCA IoT Grant and Negative Pledge to WMCA

7.4.1 The COO explained that, following the approval of the College owning the Institute of Technology (IoT) assets, detailed in the Minutes of 25 September 2020, the College has obtained a grant to the value of £2,121,000 (Grant) from the West Midlands Combined Authority. The College and the West Midlands Combined Authority (WMCA):

- 7.4.1.1 - have entered into a grant agreement dated 2 March 2021 (Grant Agreement) to the value of £2,121,000 with the College, as recipient, and WMCA as funder for the purpose of (among other things) funding eligible costs incurred in connection with constructing new educational facilities at the IoT site; and
- 7.4.1.2 - are to enter into a negative pledge (Negative Pledge) not to create any security (other than a legal charge in favour of the Department for Education) over or dispose of the IoT site without the consent of the WMCA,

(The Grant Agreement and Negative Pledge together referred to as the Documents).
(together Documents).

7.4.2 **It was resolved** following consideration of the terms of the Documents that the College's entry into of the Documents and the transactions contemplated by them would

promote the success of the College and the IoT for the benefit of its members as a whole in order to fund the construction of new educational facilities, and further resolved that:

- 7.4.2.1 - the terms of, and the transactions contemplated by, the Documents and any ancillary or related documents be and are approved, and are in accordance with and do not contravene the College's Instrument of Government and Articles of Government or other constitutional documents or any law or other obligation of the College;
- 7.4.2.2 - the entry by the College into the Grant Agreement and any documents ancillary or related to the Grant Agreement be and is approved and ratified;
- 7.4.2.3 - the College execute or sign (as appropriate) and deliver the Negative Pledge and any document ancillary or related to the Documents, including a drawdown claim form under the Grant;
- 7.4.2.4 - the performance by the College of its obligations under the Documents be and is approved and (to the extent applicable) ratified;
- 7.4.2.5 - in the case of a deed, the Chair and Chief Executive & Principal (or any two members of Corporation) severally (in each case together with any other member) and in the case of all other documents that are not deeds, the Chief Executive & Principal and/or the Chief Operating Officer (C.O.O.) as laid out in the College's Financial Regulations, be, and are, authorised to execute, sign, despatch and/or deliver:
 - 7.4.2.5.1 ○ the Negative Pledge on behalf of the College and, in doing so, to have delegated authority to agree and approve any amendments made to the Documents after the holding of this meeting;
 - 7.4.2.5.2 ○ any document ancillary or related to any Documents; and
 - 7.4.2.5.3 ○ all other documents, notices and certificates to be signed and/or despatched or delivered by the College under or in connection with any Documents, including a drawdown claim form under the Grant.

7.5 **Application of the College Seal**

- 7.5.1 Under the college's Instrument & Articles of Government the COO advised that the College was obliged to inform members when the college seal had been used to execute documents.
- 7.5.2 The paper highlighted the three times the college seal had been used in 2020-21 to date, subject to the agreement of the previous agenda item at 7.4 to apply the college seal to the Negative Pledge to the WMCA under the £2.04m IoT grant agreement which was put in place on 2 March 2021.
- 7.5.3 **It was resolved** To note the update.

8 Audit Matters

8.1 **Audit Committee – minutes of meeting held on 8th March 2021**

- 8.1.1 Charlie Harvey as Chair of the Audit Committee presented the minutes of the meeting held on 8th March 2021 and noted that the majority of items were covered on the current agenda. Those items that would not be covered elsewhere included:
 - External auditors' performance for the year.
 - Internal audit – C Harvey advised that there were no recommendations which she felt needed to be highlighted to Corporation.
 - Internal audit benchmarking exercise conducted by RSM based on 150 colleges which showed positive performance by the College against other Colleges.
 - Assessment of risk appetite – to be further considered by the Corporation in the future when the strategic plan was reviewed.

- 8.1.2 **It was resolved** To note the minutes of the audit committee.
- 8.2 **Appointment of external auditors for 2020/21 accounts (approval of fee proposal)**
- 8.2.1 The COO reminded members that, as agreed at the January Corporation meeting, KPMG would be re-appointed as the college's external auditors for 2020-21 rather than going out to tender given the challenges arising from Covid and from two senior college finance officers leaving the college in-year. As agreed at the last Corporation meeting, KPMG had brought their fee proposal to Audit committee, which members had reviewed in detail and had given careful consideration to the reasons for the increase in fees outlined in the proposal. Their decision had been informed by the knowledge of some members' own experience of seeing increasing audit fees across a variety of sectors recently. As a result they had agreed an increase to KPMG's baseline audit fees for 2020/21 of 25% from £31,500 to £39,500.
- 8.2.2 **It was resolved** To endorse the decision of the Audit Committee to approve the fee proposal for external audit.
- 8.3 **Risk Management Spring Term report**
- 8.3.1 The COO advised that the College Senior Leadership Group regularly reviewed the risk register and took actions on risks arising. The register was also reviewed by the Audit Committee at least once per term. The policy was currently working well and no changes are planned.
- 8.3.2 He confirmed that there were no new risks added to the list but the 'Latest Note' section on a number of risks had been updated including an increase in the score of 2 risks and the removal of 2 others.
- 8.3.3 Members noted the changes to the risk register as highlighted in the report.
- 8.3.4 **It was resolved** To note the risk management spring term report and approve the updated risk register.
- 8.4 **OfS Review**
- 8.4.1 The CE&P advised that on 14th January 2021 the Office for Students had written to all HE providers outlining their approach to regulation during the current phase of Covid pandemic and lockdown. A copy of the letter was provided to members and it was noted that this letter made clear the expectation around consumer protection law and stated that it would be asking all providers to *'undertake a review during the first half of the spring term of your compliance with consumer law and provide assurance to your governing body of ongoing compliance with ongoing condition C1 (guidance on consumer protection law).'*
- 8.4.2 This was considered at the recent Audit Committee alongside the internal audit completed by RSM which covered "Higher Education Framework: Selected Controls for Higher Education Students Early Statistics (HESES) survey; Student Loans Company; and Competition and Markets Authority (CMA)". A copy of the internal audit review was provided to members for reference.
- 8.4.3 The points within the OfS letter specifically requested the College to:

a. Re-test whether you were sufficiently clear with new and continuing students about how teaching and assessment would be delivered in 2020-21, the circumstances in which changes might be made, and what those changes might entail.

b. Assess whether students received, during the autumn term, the teaching and assessment they were promised and might reasonably have expected to receive based on the information provided.

c.. Assess whether your current plans for the spring and summer terms would ensure that students received the teaching and assessment they were promised and might reasonably expect to receive based on the information provided.

8.4.4 The CE&P advised that, as the internal audit had been completed prior to receipt of the letter from OfS, and following discussion with RSM, it was agreed that the work of RSM had covered off point 'a' in the letter, but that further work needed to be conducted internally to provide members with assurance that points 'b' and 'c' in the letter were being also being met. Since Audit Committee the College had therefore completed this internal review to provide assurance that points 'b' and 'c' were being fully met.

8.4.5 It was agreed that the work of the internal audit by RSM and the subsequent internal review provided members with assurance that this requirement from OfS was being fully met.

8.4.6 **It was resolved** To note the internal review of compliance with ongoing condition C1 (guidance on consumer protection law).

8.5 **Privacy Notice**

8.5.1 The COO presented the updated Privacy Notice which had been amended to reflect the introduction of a new safeguarding tool used to monitor certain words and images on college devices or used through college cloud based systems, and for use of body-worn video equipment by members of the College's security team.

8.5.2 **It was resolved** To approve the Privacy Notice.

Charlie Harvey and Helen Lawley left the meeting.

9 **Governance Matters**

9.1 **Amended Instrument and Articles of Government**

9.1.1 The SOCG advised that the Instrument and Articles of Government were last reviewed and updated by the Corporation in March 2018. She had therefore undertaken a detailed review of the Corporation's current Instrument and Articles of Government (I&A) against Evershed Sutherland's annotated version of the Instrument and Articles of Government of Further Education Corporations, 18th edition.

9.1.2 The following modifications to the current I&As were proposed to bring them into line with the latest recommendations proposed by Eversheds:

- Removal of references to the appointment of CE of Skills Funding Members following the removal of the power of the SFA (ESFA) to appoint members under the Education Act 2011.
- Additional clause inserted at 10(5) to include provision that a member shall cease to hold office if they are disqualified from acting as a charity trustee by virtue of the Charities Act 2011.

- Change of designation of Principal Regulator from 'Secretary of State for Business, Innovation & Skills' to 'Secretary of State for Education'.

9.1.3 In addition, a change was proposed to the '*interpretation of terms used*' section in order to reference the designation of the current post holder as '*Chief Executive and Principal*'.

9.1.4 She explained that the Articles themselves set out the process for their modification, which required approval of any change by the Corporation after consultation with any persons likely to be affected by the changes. As the changes were not material, it was not considered necessary to consult more widely on these changes.

9.1.5 **It was resolved** To approve the changes to the Instrument and Articles of Government.

9.2 **IoT update – minutes of meeting held on 12th March 2021**

9.2.1 The COO presented an update on the minutes of the meeting of the board of Transformational Technologies Partnership Limited (TTPL). The key points from the IoT meeting minutes were highlighted as:

- Projections on learner numbers
- Curriculum development activity
- Stakeholder engagement through the Employer Advisory Group
- Marketing activity including a virtual open day on 13th March
- New build project on track for handover on 9th August and on budget, except for £220k of Covid related costs.

9.2.2 **It was resolved** To note the update.

9.3 **Appointment of TTPL Directors**

9.3.1 The COO noted that, as a wholly owned subsidiary of Dudley College of Technology, the Articles of Association of TTPL required the College Corporation (as the sole member) to approve the appointment of Directors of the company.

9.3.2 *Appointment of Kathryn Jones, Marches Local Enterprise Partnership*

The Marches Local Enterprise Partnership had been invited to propose a representative to join the Board of TTPL and had put forward Kathryn Jones, Marches LEP Partnership Manager. Kathryn's appointment was supported by the TTPL board at its meeting on 12th March 2021.

9.3.3 *Appointment of Neil Thomas, Dudley College of Technology*

Members were aware that Andy Comyn would be leaving Dudley College of Technology in May 2021 and would therefore resign his directorship of TTPL at that point. It was proposed that Neil Thomas, Chief Executive & Principal be appointed as a Director of TTPL in his place. His appointment had been supported by the TTPL board at its meeting on 12th March 2021.

9.3.4 **It was resolved** To approve the appointment of Kathryn Jones and Neil Thomas as Directors of Transformational Technologies Partnership Limited with effect from 23rd March 2021.

9.4 Feedback from Governor Link Sessions

9.4.1 The CE&P advised that Corporation members had taken part in a number of Governor link activities and a copy of the reports for all activities completed since the previous meeting were provided so that members would have the opportunity to review these activities. The link activities completed since the last meeting included:

- Teaching and Learning/Student Support – undertaken by K Clough
- Professional Services – undertaken by Liz Sithole

9.4.2 The reports completed following the activity included an opportunity for the lead governor to pose any questions or items for clarification. A response from the College staff on each point had been added to the document.

9.4.3 **It was resolved** To note the update on governor link activity.

10 Date of Next Meetings

Development Event: Friday 7th May 2021 at 11.30am

Ordinary Meeting (budget): Tuesday 22nd June 2021 at 4.30pm

11 Any Other Business

11.1 No further matters of any other business were raised and the part 1 meeting then closed.

Staff members and staff and student governors left the meeting.

The part 2 minutes are the subject of a separate confidential document.



David Whatton, Chair

22nd June 2021